



At-Need

When a death occurs in your family, you will be faced with important tasks and decision-making during a very difficult time. We have compiled the following booklet to help guide you through things to consider, and the steps you will need to take when a death has occurred.



Table of Contents

- 3 About Us, Our Services and Purpose of This Book
- 4-5 Our Locations
- 6-7 Meet Our Funeral Directors
- 8 Our Grief Support Program
- 9 Who Needs to Be Notified?
- 10 Keeping Track of Notifications
- 11 Funeral Arrangement Worksheet
- 12 Funeral Planning Checklist
- 13 Vital Statistics
- 14 Writing an Obituary
- 15 Notes



FREDRIKSON • BOULGER

Funeral Chapel

701-428-3419

5345 SE 165th Ave • Box 326
Kindred, ND 58051



701-237-6441 • 800-393-6441

123 10th Street South

Fargo, ND 58103

info@boulgerfuneralhome.com
boulgerfuneralhome.com



BOULGER

FUNERAL CHAPEL
HILLSBORO, ND

701-436-4411

118 SE 3rd St • Box 216
Hillsboro, ND 58045

Caring and affordable service for over 100 years



About Us

We are a 4th Generation family owned business serving the Red River Valley and surrounding communities since 1897. Our goal is to meet the needs of you and your loved ones while offering caring and affordable services.

We Offer

- The largest and most up-to-date facility in the region
- Remote arrangement options
- Grief support programs
- Livestreaming services
- Pre-Arranging

Services

- Traditional funeral services
- Memorial services
- Immediate services
- Bequeathing services
- Veteran services
- Services involving a death away from home

Purpose of This Book

This book serves as a guide to taking care of your loved one after they have passed. It will go over information on handling your loved one's funeral arrangements, assist in closing out their affairs, and gives an overview of Boulger Funeral Home and what we can do to help in your time of need. It is our hope that you find this book to be helpful in navigating the planning portion of your loved one's arrangements, and we are happy to be of assistance in any way possible. Please reach out to us and let us know how we can best help you. At this time, count on us.



Our Locations



Boulger Funeral Home - Fargo, ND

The history of Boulger Funeral Home goes back to the early days of pioneer settlements in the Red River Valley. Boulger Funeral Home was established in 1897 by John V. Boulger and Edward J. Hughes. Since that time the staff has continued to offer professional care, preplanning and affordable funeral services to our friends and neighbors in Fargo, Moorhead and surrounding areas. We pledge to continue this tradition of service far into the 21st century.

The staff of Boulger Funeral Home is available to help families in need on an emergency basis around the clock. We have been offering this service for over 100 years and pledge to continue this tradition not only today, but far into the future.

We are proud to offer the largest and most up-to-date facilities in the Red River Valley. Our chapel offers seating in a comfortable/modern environment for up to 250 people and has overflow projection and seating for an additional 150, while all being located on our main floor.

Our new Celebration of Life Center offers a spacious environment for catered luncheons with seating for 150. Each of our spaces is equipped with the latest in current technology to allow to us to meet the needs for all types of services.

Our Locations



Fredrickson-Boulger Funeral Chapel - Kindred, ND

Fredrikson-Boulger Funeral Chapel was founded by Peter B. Fredrikson in 1910. Since that time, the Fredrikson family has provided professional care and affordable services to all parts of Cass and Richland Counties. Fredrikson-Boulger Funeral Chapel pledges to continue this service into the 21st century.

Fredrikson-Boulger Funeral Chapel is committed to offering the highest quality services in a comfortable environment. Our chapel in Kindred offers room for both large formal funerals and casual intimate services.

We have expanded the kinds of services we offer and have an arrangement with Boulger Funeral Home to provide funeral facilities and services in the Fargo-Moorhead area at no additional charge.

While times have changed from the early days, Boulger, Fredrikson and Wildeman Funeral Homes continue the tradition of thoughtful, professional service. Taking an active part in the growth of Fargo-Moorhead and the Red River Valley has been important to Jim Boulger, Larry Boulger and Peter Fredrikson.



Boulger Funeral Chapel Hillsboro, ND

The Boulger Funeral Chapel in Hillsboro, North Dakota was established in 1915 by Albert L. Halverson, as the Halverson Funeral Home. In 1960 the name changed to Halverson-Wildeman Funeral Home when Carl Wildeman, son-in-law of Albert, joined the business. The funeral home was located on Caledonia Avenue before moving to its current location at 118 SE 3rd Street when the new Wildeman-Boulger Funeral Home was constructed in 1959.

The staff of Boulger Funeral Chapel is also committed to offering the community and surrounding communities throughout the Red River Valley the highest quality of service available. We are a privately owned funeral home. In 1997 we became affiliated with Boulger Funeral Home of Fargo, and Fredrikson-Boulger Funeral Chapel of Kindred. This affiliation gives us the opportunity to provide personal attention to each family we serve as well as the ability to offer a variety of options. We are able to provide visitations and funeral services in surrounding communities, as well as the Fargo-Moorhead area, at no additional charge.

Meet Our Funeral Directors

All the members of the staff of our three funeral homes are caring and experienced professionals who believe that each family deserves to have its needs and requests honored. We consider family tradition to be of great importance.



Jim Boulger
Owner and
Licensed Funeral Director
jim@boulgerfuneralhome.com

Jim attended and graduated from Fargo South High School in 2003. He received a Bachelor of Arts in Business Management in 2007 from the University of St. Thomas, St. Paul, followed by a Bachelor of Science in Mortuary Science from the University of Minnesota in 2008. Jim comes from a long line of Boulgers in the business, officially taking over ownership in 2016. Jim is active in Fargo Downtown Rotary, Selected Independent Funeral Homes, his local church and is on the Sanford Health Foundation Board. Jim enjoys golfing, fishing, and spending time with his family and friends.



Larry Boulger
Licensed Funeral Director
larry@boulgerfuneralhome.com

Larry grew up in Fargo, graduating from Fargo North High School. He attended the University of Minnesota from which he received his Bachelor of Science degree in Mortuary Science. Larry purchased the funeral home from his father, Jim in 1978, and has owned and operated it since that time.

Larry is active as a director at Boulger Funeral Home and also helps with Boulger-Fredrikson Funeral Chapel in Kindred, ND and Boulger Funeral Chapel in Hillsboro, ND. Outside the funeral home, Larry enjoys biking, hiking, and spending time with his family.



Tia Lopez
Licensed Funeral Director
tia@boulgerfuneralhome.com

Tia is a Fargo native, graduating from West Fargo High School in 2010. She attended Northern State University and received a bachelor's degree in biology in 2014, while playing soccer for four years at the collegiate level. Tia then continued her education at the University of Minnesota where she received her bachelor's degree in Mortuary Science in 2015. She enjoys weightlifting, gardening, and spending time with her family. Tia is a North Dakota and Minnesota licensed funeral director and is a North Dakota licensed insurance agent. Tia started with the Boulger team in 2017. She is excited to be back in Fargo and is privileged to be serving the families from the community in which she grew up.



Hannah Blazinski-Cuhel
Licensed Funeral Director
hannah@boulgerfuneralhome.com

Hannah grew up in rural lakes country, Minnesota and graduated from Rothsay High School. After high school, she attended Minnesota State University Moorhead and then DMACC for a four-year degree in Mortuary Science and Funeral Service. Hannah joined the Boulger team at the end of 2019 and is a licensed funeral director in North Dakota and Minnesota. She is excited to continue serving families with empathy and care. Outside of the funeral home, Hannah owns Revival Specialty Coffee Bar, a small coffee shop in Downtown Fargo. In her free time, Hannah enjoys reading, listening to podcasts, practicing yoga, and spending time with her family and cat Charlie.

Meet Our Funeral Directors



Jeff Baer
Licensed Funeral Director

Jeff has been a funeral director with the Boulger Funeral Home for over 45 years. He is a Fargo native and a graduate of Shanley High School. He attended college at NDSU and graduated from the College of Mortuary Science at the University of Minnesota in Minneapolis in 1975. He is a member of the Roughrider Kiwanis and the Knights of Columbus. He is a member of St. Anthony of Padua Catholic Church in Fargo. Jeff is a licensed funeral director in ND and MN and an insurance agent. His goal is to provide caring and compassionate service to every family. He takes great pride in helping families plan a final tribute fitting to the memory of their loved ones.



Marty Baumgartner
Licensed Funeral Director
marty@boulgerfuneralhome.com

Marty joined the staff of Boulger Funeral Home in 1991. He is a 1990 graduate of Rothsay High School, a 1994 graduate of Concordia College Moorhead, and a 1995 graduate of the University of Minnesota Minneapolis. Marty is a North Dakota and Minnesota licensed funeral director and a North Dakota licensed insurance agent. He serves as a funeral director for both the community in Fargo and in Hillsboro. He is the organist at Our Savior's Lutheran Church in Moorhead, MN. In his free time, Marty enjoys playing the piano and organ, gardening, and spending time with friends and family.



Nick Kinnen
Licensed Funeral Director
nick@boulgerfuneralhome.com

Nick has lived in the Fargo/Moorhead area his whole life and is an active member at Glyndon Lutheran Church. You can also find Nick performing with Undiscovered Country Productions in town. Nick is an ordained minister through Christian Global Outreach Ministries with a BA in Biblical and Theological Studies from Regent University. He spent six years working in end-of-life care and a year and a half working as a crematory operator and sexton for a local cemetery. He loves to read anything that pertains to theology or a good mystery and can often be found spending time engaged in outdoor activities.



Breanne Cudney
Licensed Funeral Director
breanne@boulgerfuneralhome.com

Breanne graduated from West Fargo High School in 2018, continuing with her bachelor's in business administration at North Dakota State University in 2022. She then moved to Ohio to complete her associate degree in Mortuary Science at the Cincinnati College of Mortuary Science in 2023. Breanne is now back home and ready to give back to the community as part of the Boulger staff.

Our Grief Support Program



Sonja Kjar
Grief Support Coordinator



Ann Jacobson
Grief Support Coordinator

Experiencing the death of a loved one is one of the most difficult things we face in life. Even if you feel loved by friends and family or supported by a faith community, there may be a time you simply need someone else to listen to the story of your loved one, or you may be in need of resources regarding the many aspects of grief. Boulger Funeral Home is available to assist you through our grief support coordinators.

Sonja Kjar and Ann Jacobson are Boulger Funeral Home's Grief Support Coordinators. They have years of experience walking with people on the journey of life, through the valley of the shadow of death, and through the joys and sorrows that are a part of living in this world.

Group sessions are held throughout the year to provide grief support, or they are available to meet individually. Sonja or Ann can be reached at GriefSupport@boulgerfuneralhome.com or call Boulger Funeral Home at 701-237-6441. The schedule for grief support offerings can be found on our website.



"Mourning is one of the most profound human experiences that it is possible to have ... The deep capacity to weep for the loss of a loved one and to continue to treasure the memory of that loss is one of our noblest human traits."—Shneidman



Who Needs to Be Notified?

At the time of death, it is the responsibility of the deceased's next of kin to notify certain organizations of the passing. Death certificates may or may not need to be provided to each, as they will all have differing policies. Photocopies may suffice in many situations.

The funeral director will collect the necessary information from you to file the death certificates. Death certificates are then certified and printed by the state vital records office and will be ordered by the funeral director on your behalf.

In general, the following usually need to be contacted by next of kin at the time of passing, and may or may not require a death certificate:

Social Security

The funeral home will provide the initial death notification to social security, but cannot settle any changes to benefits. Call social security at 800-772-1213 to begin this process. Social security will notify Medicare and Medicaid of the death.

Wills and Real Estate

Contact the attorney with whom the will was drafted. If no will is in place, it is still advisable to contact an attorney to begin the process of settling the estate.

Credit Reporting Agencies

Contact Transunion, Equifax, and Experian to minimize chances of identity theft.

Veterans Benefits

Contact the Veterans Services Office of the county of residence.
Cass County – 701-241-5756 / Clay County – 218-299-5041

Transfer titles of vehicles

Banks

Insurance companies

Investments

Credit cards

Driver's License

Email and social media accounts

Keeping Track of Notifications

Use the following pages to keep track of who has been contacted.

Funeral Home: <u>Boulger Funeral Home</u>	Ph: <u>701-237-6441</u>
Executor: _____	Ph: _____
Attorney: _____	Ph: _____
Accountant: _____	Ph: _____
Bank Account: _____	Ph: _____
Bank Account: _____	Ph: _____
Bank Account: _____	Ph: _____
Investor: _____	Ph: _____
Health Insurance: _____	Ph: _____
Auto Insurance: _____	Ph: _____
Life Insurance: _____	Ph: _____
Credit card company: _____	Ph: _____
Credit card company: _____	Ph: _____
Credit card company: _____	Ph: _____
_____	Ph: _____
_____	Ph: _____
_____	Ph: _____
_____	Ph: _____
_____	Ph: _____
_____	Ph: _____
_____	Ph: _____
_____	Ph: _____
_____	Ph: _____
_____	Ph: _____

Funeral Arrangement Worksheet

Funeral Home: Boulger Funeral Home

Church / Clergy : _____

Service Location: _____

Burial Location: _____ Is it pre-purchased? _____

Monument or Marker Company: _____ Is it pre-purchased? _____

Musicians: _____

Family Participants: _____

Clubs or Organizations that may participate: _____

Songs: _____

Readings / Scripture, Poetry, etc: _____

Active Pallbearers: _____

Honorary Pallbearers: _____

Obituary Placement in Newspapers: _____

Memorial Contributions Preferred to: _____

Floral Arrangements: _____

Casket or Urn: _____

Other Special Wishes or Instructions: _____

Funeral Planning Checklist

Use this checklist to keep track of what needs to be done before the funeral service.

Since each service is unique, some of the items listed may apply to the service you are planning, and some you may wish to ignore. The funeral home may complete many of these tasks on your behalf.

- | | |
|--|--|
| <input type="checkbox"/> Contact your church and clergy | <input type="checkbox"/> Select pictures and poems or other details for the service folder |
| <input type="checkbox"/> Contact out-of-town relatives | |
| <input type="checkbox"/> Think of date / time for services | <input type="checkbox"/> Upload photos for video tribute slideshow and pick out music |
| <input type="checkbox"/> Arrange for a cemetery lot | <input type="checkbox"/> Veterans discharge papers (DD214) |
| <input type="checkbox"/> Music / Musician Selections | <input type="checkbox"/> Honorariums: clergy, musicians, lunch servers |
| <input type="checkbox"/> Prepare a Eulogy / Words of Remembrance | <input type="checkbox"/> Family participation: readers, sharing, etc |
| <input type="checkbox"/> Food selection and the number of people to order food for | <input type="checkbox"/> Provide Social Security Number and other information to funeral home for death certificate filing |
| <input type="checkbox"/> Information and a picture for obituary | <input type="checkbox"/> Contact a monument company to order a marker or arrange for a final date lettering |
| <input type="checkbox"/> Bring in clothing (including underclothes) if there is to be a public viewing | |
| <input type="checkbox"/> Pick out flowers | |
| <input type="checkbox"/> Choose and contact pallbearers | |
| <input type="checkbox"/> _____ | |
| <input type="checkbox"/> _____ | |
| <input type="checkbox"/> _____ | |
| <input type="checkbox"/> _____ | |
| <input type="checkbox"/> _____ | |
| <input type="checkbox"/> _____ | |
| <input type="checkbox"/> _____ | |
| <input type="checkbox"/> _____ | |
| <input type="checkbox"/> _____ | |
| <input type="checkbox"/> _____ | |

Vital Statistics

To be used to file the death certificate.

Full Name: _____

Residence Address: _____

Sex: Male _____ Female _____

Date of Birth: _____

Date of Death: _____

Place of Birth: _____

Social Security Number: _____

Marital Status: Married _____ Never Married _____ Widowed _____ Divorced

Spouse's Name: _____ Maiden Name: _____

Father's Name: _____

Mother's Name: _____ Maiden Name: _____

Education Level: _____

Ever in the Armed Forces? Yes _____ No _____

Occupation: _____

Ancestry: _____

Race: _____

Place of Death: _____

Informant's Name: _____

Informant's Mailing Address: _____

Informant's Phone Number: _____

Disposition: (Burial, cremation, donation, removal from state, other) _____

Place of Disposition: _____

Writing an Obituary

At Boulger Funeral Home we are glad to assist you by writing an obituary and then having you review it. We will make any changes you wish. We realize that some people prefer to do this themselves. Here is a step by step guide on how we write an obituary. This can easily be used by anyone who wishes to write an obituary for the local newspaper.

In the first paragraph we include the following information:

- Name
- Age
- City, State of residence
- Date of Death
- Place of Death
- Surrounded by family, assisted by Hospice, etc.

In the second paragraph we include the following information:

- Date of birth
- Birthplace
- Parents' names
- Education (grade school, high school)
- Military service if applicable
- Which war or conflict they served in
- Where stationed if overseas
- Marriage/s
- Residential history

Next paragraph:

- Post High School Education
- Degrees Earned
- Licenses Held

Next paragraph:

- Work history and work affiliations

Next paragraph:

- Church membership and organizations within the church
- Civic Membership
- Fraternal Memberships
- Club Memberships
- With all the above include any positions or offices the person may have held.*
- Hobbies
- Other interests

Next paragraph:

- Survivors, include spouse of survivor in parenthesis, and city and state of residence
- Spouse
- Children
- Grandchildren
- Great-Grandchildren
- Great-Great-Grandchildren
- Parents
- Grandparents
- Brothers
- Sisters
- Nephews
- Nieces
- Cousins
- Friends
- List family that proceed him/her in death, usually spouse, parents, children, grandchildren, great-grandchildren, brothers and sisters

Next paragraph:

- Service, include day, date, time and place of service (Name of officiant and their title)
- Visitation information including day, time and place of visitation(s)
- Vigil or Prayer Services being held (include day, time and place)
- Memorial Services held by others (include day, time and place)
- Place of burial or entombment

Next paragraph:

- Listing of any memorial funds that may have been established and for what cause(s) or organization(s)
- Mention of any people or groups you wish to publicly thank for care given to the deceased



[illegible]



Boulger Funeral Home has been
assisting families in the Red River Valley since 1897.

Boulger Funeral Home of Fargo, along with Boulger Funeral Chapel in Hillsboro,
and Fredrikson-Boulger Funeral Chapel of Kindred remain committed to supporting the
families we serve. Our staff is available to help families in need on an emergency basis around
the clock. We have been offering this service for over 100 years and pledge
to continue this tradition for years to come.

boulgerfuneralhome.com